

Thank you for choosing Clermont Park District for your event.  
The Sycamore Shelter is the first shelter on your left when you enter the Park.

### **Rates**

The rental rate for use of this shelter is \$100.00.

### **Rental Time**

The shelter is available for your use between the hours of 10:00AM to dusk.

### **Amenities**

The shelter has (7) 6 ft. picnic tables, (1) 8 ft. handicap table, two grills and four trash cans under this shelter. Electric is available. Seating capacity is 50. Throughout the park you will find a playground, flush toilet restrooms, walking/hiking trails, river access, tennis and pickleball courts, handicap accessible paved walking trail and fishing with the required license. There are 140 parking spaces including Handicap Parking throughout the Sycamore Park.

### **Decorations**

We suggest using string, twist ties or wire ties if you choose to decorate. These items work well and are easy to clean-up. Please do not use nails, staples, tape, putty, velcro or tacks to decorate. No confetti of any kind. All decorations must be removed by applicant. Balloons and signs are not to be attached to park signs or placed in the lawn/landscaping. Sidewalk chalk is not to be used in the park. There will be a charge for damage and any additional clean up required for removal of decorations, etc.

### **Please take note of the following**

- = Trash cans are available within the park, so please do not litter the outdoor areas.
- = Per Ohio state law, beer and other alcoholic beverages are prohibited on public grounds.
- = Fishing in the river is permitted with the proper license; all state laws must be observed.
- = The collection of fees, donations, offerings, or the charging of admission is prohibited on park property.
- = The lessee is liable for all damage to plants, trees, park grounds and property resulting from the contract holder's use of the park. All charges will be charged directly to the lessee. All other park rules must be observed. For a copy of park rules or for specific questions please call the main office.
- = NO bouncy houses
- = NO fireworks of any kind (no sparklers)
- = Food trucks catering your event will need a special permit and will need to be parked in the parking lot. If any grills are used from these vendors they will need to have something placed under the grills to catch any drippings. NO selling of any kind from these trucks.

### **Contract**

Reservations for this shelter can be made at our Administrative office, located at 2156 U.S. Hwy 50, Batavia, OH 45103. Credit/debit cards, check and money orders are accepted at the time of reservation.

**No cash will be accepted. If rental is less than 30 days from contract date it will need to be paid by credit/debit card or money order only.** If paying with a credit/debit card there will be a convenience fee added.

The shelter must be reserved by an adult 18 years or older. The contract is non transferable and must be in your possession at the time of the rental. The shelter is for your exclusive use; however, the surrounding grounds will remain open to the public. The shelter will remain open to the public at all other times. If the shelter is in use when your group arrives, calmly indicate you have the area reserved, showing your contract if necessary. If they refuse to leave, contact the **Sheriff Dispatch at 513-732-2231.**

If you are planning an event in which vendors, caterers or food trucks are selling goods, you must apply as a special event.

## **Contact Information**

The office is open Monday - Friday -8:00AM to 4:30PM- Our office phone is 513-732-2977.

If you have any problems during your rental with the shelter, please contact the operations staff member on call at the following number: **513-732-8060**.